



Location:
National Portrait Gallery
King Edward Terrace Parkes
Canberra
TERRACE ROOM

Date:
Monday, 19th September 2016
 9.00am to 12midday

RSVP:
secretary@csmf.net.au
 By Monday 12th September 2016
 (for catering purposes)

Teleconference details:
 Dial in number: 02 6102 7108
 Bridge number: 12
 Conference PIN number: 121212

CSMF ANNUAL CONFERENCE
 Friday 11th November, 2016
 Federal Golf Club, ACT

Mark in your dairy now.

TIME	TOPIC	
8:45 – 9:00	ARRIVAL / NETWORKING	
9:00 – 9:25	<ul style="list-style-type: none"> • Welcome and apologies • Other business – <ul style="list-style-type: none"> ▪ Confirmation of Minutes from Previous Meeting ▪ Financial Report ▪ Sponsorship arrangements and fees ▪ Review of proposed amendments to Constitution ▪ Sharing of information amongst members 	Yvette Mueller, acting Chair Members John Smith, Treasurer John Smith, Treasurer Yvette Mueller, acting Chair Denis Wilson
9:25 – 10:15	PRESENTATION: Department of Defence - Navy ‘Past, Present and Future’ – Navy’s journey to understanding, improving and implementing WHS. Niel Wark, CMDR and Alena Titterton, Clyde and Co	
10:15 -10:45	MORNING TEA and NETWORKING	
10:45 – 11:25	CSMF ANNUAL GENERAL MEETING Annual Reports, Financials and Election for Executive committee members (refer to attached AGM agenda)	
11:25 – 11:55	HEALTHIER WORK, Christine Spicer (Manager, Healthier Work, Access Canberra, ACT Government) Benefits of creating a healthier workplace through implementation of a 12 month health and wellbeing plan	
11:55	MEETING CLOSE Next Meeting: March 2017 Location – TBA for memberships: http://www.csmf.net.au/membership	