



Australian Government

Comcare

PUTTING YOU *FIRST*

COMCARE RESOURCES AND TOOLS

Comcare has a range of resources to address key areas of risk identified across the jurisdiction. These are all available online at www.comcare.gov.au or call 1300 366 979.

INTEREST AREA	BENEFITS	RESOURCES
Empowering Health and Safety Representatives (HSRs)	Identify and implement ways to enable HSRs to better exercise their functions and powers. Provide an opportunity for HSRs to share experiences as well as assist them to understand their roles and responsibilities.	HSR Handbook http://www.comcare.gov.au/Forms_and_Publications/publications/services/safety_and_prevention/safety_and_prevention/health_safety_rep_handbook HSR Pocket Guide http://www.comcare.gov.au/Forms_and_Publications/publications/services/safety_and_prevention/safety_and_prevention/information_for_health_and_safety_representatives_in_the_commonwealth_jurisdiction_whs_058
Reducing psychosocial risk in changing workplaces	Provide tools to minimise the impacts of organisational changes on psychological injury rates. Working Together provides guidance to empower managers and employees to build inclusive workplaces	Self-Assessment Tool http://www.comcare.gov.au/Forms_and_Publications/publications/services/safety_and_prevention/safety_and_prevention/reducing_the_psychosocial_risk_of_workplace_changeself-assessment_tool As One: Working Together Guide http://www.comcare.gov.au/static/mental_health/files/assets/basic-html/page1.html
Electrical Safety Campaign	To reduce the risk of electrical safety incidents in workplaces and promote the provision of advice, information, education and training in relation to electrical risks	Stay Safe in the Workplace http://www.comcare.gov.au/preventing/hazards/physical_hazards/electrical_risks/stay_safe_in_the_workplace Checklist http://www.comcare.gov.au/_data/assets/pdf_file/0015/141810/Electricity_can_switch_you_off_checklist_A4.pdf
Musculoskeletal Disorders (MSD)	Employers understand the risk factors for MSD and the link to psychosocial risks Minimise the risks of work pressure	Hazardous manual tasks webpage http://www.comcare.gov.au/preventing/hazards/physical_hazards/hazardous_manual_tasks Risk management checklist for body stressing http://www.comcare.gov.au/Forms_and_Publications/publications/services/safety_and_prevention/safety_and_prevention/body_stressing_injuries_-_risk_management_checklist Impact of psychosocial issues on MSD http://www.comcare.gov.au/Forms_and_Publications/publications/services/safety_and_prevention/safety_and_prevention/the_impact_psychosocial_issues_on_musculoskeletal_disorders

INTEREST AREA	BENEFITS	RESOURCES
Keeping People at Work: Psychosocial risk assessment	Employers identify and manage workplace risks to the psychological health of people at work by using this online risk assessment tool	People at Work Website www.peopleatworkproject.com.au Information on Comcare website http://www.comcare.gov.au/preventing/hazards/psychosocial_hazards/work-related_mental_stress
Heads Up Campaign <i>Beyondblue Initiative</i>	Support Australian business to create more mentally healthy workplaces	Heads up Website http://www.headsup.org.au/ Action Plan http://www.headsup.org.au/creating-a-mentally-healthy-workplace/action-plan
Health and Safety in Road Transport	Improved prevention systems of employers within the transport sector to reduce injury and improve wellness, with a focus on driver fatigue and musculoskeletal injuries.	Driver fatigue http://www.comcare.gov.au/preventing/hazards/psychosocial_hazards/driver_fatigue Work Health and Safety in the Road Transport Industry http://www.safeworkaustralia.gov.au/sites/swa/about/publications/pages/whs-road-freight-2013
Investing in Experience	Encouraging participation and removing age-related barriers across the workplace	Investing in Experience website http://www.comcare.gov.au/promoting/investing_in_experience/a/investing_in_experience Investing in Experience: Working for Today and Tomorrow http://www.comcare.gov.au/Forms_and_Publications/publications/services/safety_and_prevention/safety_and_prevention/investing_in_experience_working_for_today_and_tomorrow
Improving Safety in Procurement	Assist organisations to assess WHS risks in procurement and embedded WHS risk mitigation into procurement practices	Factsheet https://www.comcare.gov.au/_data/assets/pdf_file/0015/105504/The_WHS_Act_and_contractors_in_the_Commonwealth.pdf Draft Contractor Engagement in the Commonwealth http://www.comcare.gov.au/_data/assets/pdf_file/0003/133653/Contractor_engagement_in_the_Commonwealth_-_the_work_health_and_safety_implications_Draft.pdf
Agriculture	Reduce the risk of death and injury associated with agricultural production by improving the capability of the sector to ensure employers can manage prevention effectively.	Publication - Farm Safety Management System developed in conjunction with Indigenous Land Corporation Safety rules card <i>(materials still in production & available online soon)</i>
Quad Bikes	Eliminating or effectively controlling risks associated with quad bike use in the workplace. Employers improve risk mitigation through appropriate vehicle selection, engineering and other controls.	Quad bike information http://www.comcare.gov.au/preventing/hazards/physical_hazards/quad_bikes Managing quad bikes in the workplace http://www.comcare.gov.au/Forms_and_Publications/publications/services/fact_sheets/fact_sheets/managing_quad_bikes_in_the_workplace_whs_099

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